



# Film Notification

## Aviso De Grabación

Production Title: \_\_\_\_\_ Submittal Date: \_\_\_\_\_

Dear Home / Property / Business Owner, this project will be filming in your neighborhood:

FROM (date & time): \_\_\_\_\_ TO (date & time): \_\_\_\_\_

FROM (street): \_\_\_\_\_ TO (street): \_\_\_\_\_

*This project has applied for a permit to film per the City's "Film, Television & Photography Guidelines" <https://www.cabq.gov/film/request-a-film-permit-1>.*

Filming Location/Address: \_\_\_\_\_

Scene Description: \_\_\_\_\_

Film Activity Start Date/Time: \_\_\_\_\_ / \_\_\_\_\_ Film Activity End Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Night Filming: (dates/times) \_\_\_\_\_

Base Camp Location/Address: \_\_\_\_\_

Base Camp Move-In Date/Time: \_\_\_\_\_ / \_\_\_\_\_ Base Camp Move-Out Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Street Closures: \_\_\_\_\_

Street Parking: \_\_\_\_\_

Intermittent Traffic Control: Y / N (mark one, if yes, list details)

<b>STREET:</b>						
<b>DATE:</b>						
<b>HOURS:</b>						

Barricade Set-Up Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Barricade Tear Down Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Major Equipment Placement: (i.e., trucks, generators, portable toilet, etc.)

<b>TYPE:</b>						
<b>LOCATION:</b>						
<b>HOURS:</b>						

*Please reach out to the Production team with any questions, comments, or concerns.*

*Thank you for your support and hospitality while filming. Para información en español, llama 505-768-3289.*

Location Manager: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Asst. Location Manager: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

The City of Albuquerque Film Office

Film Coordinator  
Rebecca Cavalier  
505-768-3289 / [rcavalier@cabq.gov](mailto:rcavalier@cabq.gov)  
Yo Hablo Español

Film Permit Assistant  
Santana Garcia  
505-768-3283 / [smgarcia@cabq.gov](mailto:smgarcia@cabq.gov)

Film Liaison  
Karen Criswell  
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